



SIR JONATHAN NORTH GIRLS' COLLEGE

Lionheart Educational Trust

Sir Jonathan North Girls' College
Knighton Lane East Leicester LE2 6FU

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Executive Principal James McKenna
Associate Principal Helen Coles-Hennessy

Dear Parents and Carers,

The safety and wellbeing of our students is our highest priority. For safeguarding reasons, if a student needs to leave school before the end of the day, they must be collected by a parent, carer, or another authorised adult named by the family. Students will not be permitted to leave the school site unaccompanied unless exceptional circumstances have been agreed in advance with the school. This procedure helps us to ensure that all students are safe, accounted for, and appropriately supervised throughout the school day. It also enables us to fulfil our safeguarding responsibilities and provide reassurance to families that students have left our care safely.

If your child has an appointment or needs to leave school early for any reason, please inform the school in advance wherever possible. When arriving to collect your child, please report to the main reception, and a member of staff will arrange for your child to be brought to you.

This applies whether a student is leaving due to illness, a medical appointment, a family emergency, or any other reason. If a student becomes unwell during the school day and is unable to remain in school, a member of staff will contact a parent, or carer and arrangements must be made for the student to be collected. Students will not be sent home alone, even if they feel well enough to travel independently.

We appreciate your support and cooperation in helping us maintain a safe environment for all students.

If you have any questions regarding these arrangements, please do not hesitate to contact the school.
Yours sincerely,

Zaynab Bharuchi
Vice Principal

