



Dear Parents/Carers,

Virtual Tutor Parents' Evening Thursday 12th October

We would like to invite you and your daughter to a meeting with their tutor on **Thursday 12th October, between 4pm – 7pm**. This meeting will take place remotely through our parents evening system.

There is no need to download an app for the parents evening system you can just use a smart phone or laptop for your appointment. All calls using the system are encrypted. The video call will finish automatically at the end of the appointment time to allow the tutor to move on to the next parent in their schedule.

The appointment will be with tutors only; subject teachers will not be available during the evening however there will be an opportunity later in the year to speak with subject staff in person.

The meeting with the tutor will provide a brief opportunity to:

- talk with the member of staff who will be your first point of contact with the college
- review how your daughter has settled into a new year at Sir Jonathan North
- discuss your daughter's behaviour, attendance and punctuality

From **Thursday 5th October at 6.00pm**, please visit: <https://sinc.schoolcloud.co.uk> to book your appointments. A short guide on how to attend appointments can be found here: <https://support.parenteveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>.

Log in with your child's name (first name, surname) and select your child's date of birth from the drop down options. Select your child's tutor and book a 5 minute appointment. The booking system for appointments will close on **Thursday 12th October at 12 noon**. We are happy for your child to be involved in the appointment along with yourself.

Yours sincerely,

Ms D John

Year 7 Pastoral Leader

